

STATE OF MICHIGAN  
JUDICIAL DISTRICT  
JUDICIAL CIRCUIT

## ORDER FOR ALTERNATE SERVICE

CASE NO.

Court address

Court telephone no.

Plaintiff name(s), address(es), and telephone no.(s)

Defendant name(s), address(es), and telephone no.(s)

v

Plaintiff's attorney, bar no., address, and telephone no.

## THE COURT FINDS:

1. Service of process upon defendant \_\_\_\_\_  
cannot reasonably be made as provided in MCR 2.105, and service of process may be made in a manner which is reasonably calculated to give defendant actual notice of the proceedings and an opportunity to be heard.

## IT IS ORDERED:

2. Service of the summons and complaint and a copy of this order may be made by the following method(s):
- a. ☐ First class mail to \_\_\_\_\_
  - b. ☐ Tacking or firmly affixing to the door at \_\_\_\_\_
  - c. ☐ Delivering at \_\_\_\_\_  
to a member of defendant's household who is of suitable age and discretion to receive process, with instructions to deliver it promptly to defendant.
  - d. ☐ Other: \_\_\_\_\_  
\_\_\_\_\_
3. For each method used, proof of service must be filed promptly with the court.

Date

Judge

Bar no.

**PROOF OF SERVICE**

I served a copy of the summons and complaint and a copy of the order for alternate service upon

\_\_\_\_\_ by:

1. First class mail to \_\_\_\_\_, on \_\_\_\_\_  
Date

2. Tacking or firmly affixing to the door at \_\_\_\_\_, on \_\_\_\_\_  
Date

3. Delivering at \_\_\_\_\_, on \_\_\_\_\_  
Date

to a member of defendant's household who is of suitable age and discretion to receive process, with instructions to deliver it promptly to defendant.

4. Other: \_\_\_\_\_, on \_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Service fee	Miles traveled	Mileage fee	Total fee
\$		\$	\$

\_\_\_\_\_  
Title

Subscribed and sworn to before me on \_\_\_\_\_, \_\_\_\_\_ County, Michigan.  
Date

My commission expires: \_\_\_\_\_ Signature: \_\_\_\_\_  
Date Deputy court clerk/Notary public